

**May 11, 2010**

Members Present: Sister Rebecca Hodge, Fr. Tom Slowinski, Betty Strnad, Leah Smarsch, Vic Neeley, Mary Beins, Tony Wojcik, Janet Iamarino, Juanita Mallmann, Paul Bozymowski

## **Planning**

### Donation of Divine Mercy Portrait

After discussions regarding possible locations for the placement of the Divine Mercy portrait at St. Andrew, the commission determined with Father Tom that the portrait is not a good fit from a theological standpoint. Father reiterated that it is important to be sensitive to duplication of symbols; for example, having the Divine Mercy portrait and the Eucharist in the same worship space. The commission is sensitive to the intent of those who want to place the portrait at St. Andrew. The commission will respond in a letter to these parishioners.

### New Worship Commission Chairperson

Joanne Stange has volunteered to lead the Worship Commission as chairperson for the upcoming two-year term. Leah Smarsch is stepping down as this term ends. The commission thanked Leah for her service and appreciates Joanne's commitment to the position.

### Parish Assembly

Betty Strnad is preparing a mailing to all lectors requesting assistance with facilitating and scribing during the upcoming Parish Assembly. The high numbers of potential attendees requires several people for each position. The commission estimates 16 scribes and 16 table leaders will be needed for the Saturday that the Worship Commission presents.

### Centering Prayer Workshop

Paul Bozymowski said the Centering Prayer sessions are going well. For the initial Introductory Workshop 32 people attended, approximately 20 people attended the second session and approximately 14 attended the last session. The Worship Commission plans to continue the sessions throughout the summer and to offer another Introductory Workshop in the Fall. The commission suggested getting feedback from the current attendees to place in the bulletin, so parishioners can hear the positive responses of the sessions. The sessions will continue to be from 8:30 a.m.—10:00 a.m. Saturday mornings. The group plans to begin the "Spiritual Journey" tapes by Fr. Thomas Keating. Paul gave the commission members a handout and discussed the budget for the tapes. The purpose of Centering Prayer is to connect directly to God's infinite love. The prayer groups can expand with those attending the prayer groups inviting friends to participate in their own individual groups, and to share experiences in the weekly support group.

### Lexio Divina Plans

Sister Rebecca said that Rosemary Lynch, Kay Dodson and Patrick Ryan are developing plans to begin meetings to learn about Lexio Divina, much the same way as the introduction and growth of the Centering Prayer Workshop and sessions.

### Lenten Mission for 2012

Tony Wojcik will chair the 2012 Lenten Mission. The Worship Commission is forming a committee to plan for the mission. The commission suggested that the Worship Commission lead the mission, but representatives from all the commissions will be invited to participate. The mission is done every second year. Lead-time is required to schedule speakers. Tony will speak to the other commissions about participating.

### Pentecost

Training for the reading of the petitions in various languages is being held Wednesday, May 12 and Saturday, May 15. The language of the reader will be presented on the data screen and noted by the lector.

Training Discussion for Short Liturgy of the Hours

The commission discussed the training session for Mass coordinators, prayer leaders and lectors, who may choose to lead a prayer service in the absence of a priest. This additional role is optional for the current coordinators, prayer leaders and lectors. Father stressed that there is no obligation for them to perform this role. Father emphasized that the case of there being no priest is rare, and that an individual's obligation is satisfied in the event that no priest is present for some reason. The prayer service in this instance should not include distribution of communion. The training date has yet to be determined.

Respectfully Submitted,  
Mary Beins

# Education Commission Minutes

## May 11, 2010

Members present were: Jim Conlen, Lisa Juriga, Kathleen Metz, Tina Howell, Gregg Christensen and Michelle Szczepanski.

The evening opened with a gathering prayer and final discussion of the Pope's Encyclical.

Old Business:

Minutes from April were reviewed and discussion moved directly to the Assembly. Michelle reported that pictures and clip art have been added to the Education Commission presentation and it is on the Parish website. Gregg reported that the feedback from PPC meeting was that we should be able to find plenty of facilitators for our Assembly session among the people who participate in Education and Formation activities. We are on our own.

Discussion centered on who we should approach to take on this responsibility. Michelle thinks our best resource will be catechists. She will work to identify facilitators from among this group. Lisa offered to contact the Monday morning Bible Study and members of MOMS groups. Kathleen will seek volunteers from the members of her Vocations Committee. A goal of **June 15** was set for reporting back to Michelle with the names of those who have agreed to serve as facilitators.

Gregg suggested that any Commission members who can attend the Christian Service Assembly day should do so. This will give us a better feel for how the day will flow. When we meet on Sept. 12, we can make any adjustments to our game plan we feel are necessary based on the feedback of those who attended the Christian Service session.

### **Budget**

Final discussions on the budget for next year concluded with the decision that catechist stipends will be reduced to one a year. The anticipated savings is in the neighborhood of \$6,500. All other budget items appeared to be appropriate.

Reports:

Gregg reported that Father Tom is looking for volunteers to Chair the Parish Anniversary celebration.

Michelle reported that the two weekends of First Eucharist celebrations have concluded successfully. She expressed her gratefulness for the Religious Education staff and their excellent planning and execution of all masses. Religious Education classes have concluded for the year. Vacation Bible School will take place the end of June. Its format will be different this year as it will kick off with a Sunday night family gathering and run Monday through Wednesday. Instead of having age group classes, multi-age groups will be formed. Those groups will rotate through stations throughout the week. Michelle is excited to implement this format which she has seen work well at other parishes.

Kathleen reported on the upcoming Vocations Mass. She has been working feverishly (when not spending time with her two beautiful new grandchildren!) on pulling together all components of the Vocations event. There will be two discernment testimonials, a Mass and a reception afterwards where participants can visit with representatives from a number of orders and organizations. Notices have been sent to 16 parishes, 13 schools and the Pontiac Vicariate.

Kathleen is still working to fill positions of greeters, ushers, Eucharistic Ministers, etc. She would love to have teens fill as many of these roles as possible. Everyone on the Commission is encouraged to attend this important event. Thanks to Kathleen for all of her hard work in bringing this event to our Parish.

Michelle will talk to Maintenance about getting sandwich boards for Kathleen's signs to be displayed on after masses this weekend. Michelle also instructed Kathleen to go ahead and post her flyers on church windows.

The meeting was closed at 9:10.

Respectfully Submitted,

Lisa Juriga

Parish Life Commission Minutes:

Meeting Date: 5/11/10

Attendance: Betsy Koerber, Marie Jakubiak, Carol Sullivan, Judy Cote, Rick Fournier, Kit Wojcik, Mary Grace, Pat Metz , Kathy Shultz

Not Present: Dick Koerber, Evan Reynolds, Barbara Mihalic, Betty Dobies , Denise Bell

### **BEREAVED MINISTRY – Betsy Koerber**

The Bereavement Ministry will meet on May 22<sup>nd</sup> to finalize plans for the Evening of Reflection and Support which will be held in the Chapel on Wednesday evening, June 9<sup>th</sup>. An invitation to members of the St. Andrew community who have suffered the loss of a loved one is being published in the St. Andrew bulletin until the first weekend in June. We are hoping that this outreach will include all members of the community who are experiencing grief.

Letters will be sent two weeks prior to the event to all those families whose loved one was buried from St. Andrew with a personal invitation to the Evening of Reflection and Support.

All the families who have suffered a loss have been contacted and are being followed by a Bereavement Minister.

### **ELDERLY/HOMEBOUND – Mary Grace**

I have contacted St Mary's and St. Irenaus regarding how they recruit for new parishioners to visit. St. Mary's uses the Steven Ministries and Deacon Ron is in charge of sending out people for visits at St Irenaus. I will obtain more information in the future. I have e-mailed my Ministers for their quarterly update. I will continue to keep in contact with all my ministers during the summer and have my yearly meeting in September. At the present time there are 25 Partners being visited by 26 Ministers. Two Ministers are on hold by choice, and two are without Partners. I am in the process of co-sharing my Ministers, so no one is without a visit @ least twice a month. There is a woman celebrating her 100<sup>th</sup> birthday and Mary has been approached about getting 100 birthday cards sent to her from the Parish.

### **WELCOMING – Evan Reynolds**

The next Newcomer Registration is May 16<sup>th</sup>.

### **MENTORING – Betty Dobies – (Ed Kainz, Sue Siwek, Nicole - Assistant Chairs)**

### PRESENTATIONS

#### March 11, 2010

“How Money Works”

Presented by Cynthia Kot, District Leader, Primerica Financial

This meeting was cancelled due to a lack of interest by job seekers.

#### March 25, 2010

“The Ins and Outs of Updating your Skills and/or Knowledge”

Presented by Lori Crose, Director of Professional Development, Center for Integrated Business, Research & Education, Oakland University's School of Business Administration.

This presentation was well received and very informative regarding today's job market, trends at the county, state and federal levels.

### FUTURE PRESENTATIONS

April 6, 2010 – No Meeting – buildings closed – Easter Week

April 22, 2010

“Stressed to Serene in 7.23 Seconds”

Presented by Chris Sier, PCC, CUCG, Executive Leadership Coach

May 13, 2010

“Mock Interviews”

This project is being organized and will be facilitated by Cindy Gier, Assistant Chair of our Ministry. We will bring together our Volunteers and the job seeker to practice interviewing techniques.

May 27, 2010

“ONE-ON-ONE”

This project is being organized and will be facilitated by Nicole Palomba, Assistant Chair of our Ministry. We will bring together many of the volunteers who will talk to job seekers one-on-one regarding the job seekers’ individual issues.

### OTHER ACTIVITY

March 15, 2010

Dick Dobies and I met with Robert Stromayer, Director Troy Continuing Education, and his wife Angie who are interested in starting up a group in the Troy (Oakland County) area to support the unemployed. We presented our booklet and dvd from the workshop we presented to 30 start-up churches last year.

March 15, 2010

Dick Dobies and I met with a group of Ministry Leaders supporting the unemployed in the Detroit Metro area. The meeting was held at St. Mary of the Hills in Rochester Hills. Again we discussed a common computer system and other ways in which we could share resources with one another and eliminate some of the duplication of information being passed on to job seekers. We will meet again in April.

March 30, 2010

Dick and I along with two Assistant Chairs...Cindy Gier and Barbara Erk...met with Otto Geiseman, Marketing and Product Manager, who wishes to start up a group to support the unemployed . He is a member of the United Methodist Church in Canton. We presented our booklet and dvd from the workshop we presented to 30 start-up churches last year.

We have two new Assistant Chairs....Cindy Gier and Barbara Erk.

### **PARISH COUNCIL - Kathy Shultz**

All Commission and Parish Council meeting minutes are now available on the St. Andrew website.

Greg Christiansen gave a detailed report on the state of Holy Family Regional School. This report included: current enrollment, academic rating of the school (excellent) financial picture and future plans.

The school is supported by five Parishes with St. Andrew providing the most students and, therefore, the most financial support.

There were about 50 people present for the informational evening about the Pilgrimage to The Holy Land. This Pilgrimage will be the start of a two year process of observing the 100<sup>th</sup> anniversary of St. Andrew Parish.

There was a review of the Holy Week Liturgical services on April 22<sup>nd</sup>. A review of the Parish Mission will be held on May 4<sup>th</sup>.

The Parish budget is not yet ready for review but will be ready soon.

The Parish Manual is ready for review.

### **KNIGHTS OF COLUMBUS – Rick Fournier**

There was no report.

### **DAUGHTERS OF ISABELLA – Marie Jakubiak**

The Daughters of Isabella met on Thurs. May 6th and our meeting gathered 14 of our members. The meeting included a floral centerpiece and chocolate favors boutique. The ladies presenting showed us several possible arrangements and displays for events we may have in the future. We were fortunate enough to have 2 new ladies join as a result of our open house on Divine Mercy Sunday and there are several additional women who weren't able to make the meeting but have indicated interest.

We all left the meeting with flowers from the program and a pleasant short meeting with fellowship to end the evening.

On Wed, I was able to meet with the RCIA class and we said the Glorious mysteries of the rosary and learned about it's history. We hope that some of those ladies may take an interest in joining us.

### **New Business-**

Vicariate Vocation Mass being held May 18<sup>th</sup>. Kit Wojcik is coordinating refreshments and asks that commission members who agreed to provide food bring it to AB by 5:45 PM on the 18<sup>th</sup>.

Denise Bell has agreed to chair the Graduation Family Brunch on June 6<sup>th</sup>. She would appreciate any help the commission can offer.

After the May 4<sup>th</sup> review of the Parish Mission, a committee was formed to work on the 2012 Parish Mission and Denise Bell has agreed to become a member of the committee. Rick Fournier said he would also be part of the committee.

PLC representative to for the 100<sup>th</sup> Anniversary celebration is Kathy Shultz.

**St. Andrew Stewardship Commission**  
**Minutes**  
**May 11, 2010**

The Worship Commission hosted the joint gathering of commissions and opened the evening with prayer prepared by Sister Rebecca and Vic Neely leading the group in hymns. The Encyclical Reflection included commission suggestions\* on possible study subjects beginning in September.

**Present:**

Pat Anderson	<a href="mailto:thecityhouse@comcast.net">thecityhouse@comcast.net</a>
Sylvia Bartalucci	<a href="mailto:sbartalucc@aol.com">sbartalucc@aol.com</a>
Sarah Elliott	<a href="mailto:lasada@juno.com">lasada@juno.com</a> / <a href="mailto:ste1@chrysler.com">ste1@chrysler.com</a>
Shirley Gofrank	<a href="mailto:shirleyg@gofrankmattina.com">shirleyg@gofrankmattina.com</a>
Art Haman	<a href="mailto:hamana@udmercy.edu">hamana@udmercy.edu</a>
Michael Kasmieski	<a href="mailto:MichaelJk2@yahoo.com">MichaelJk2@yahoo.com</a>
Gerry Kraft	<a href="mailto:gerrykraft@msn.com">gerrykraft@msn.com</a>
Tom Krueger	<a href="mailto:tdinrochester@sbcglobal.net">tdinrochester@sbcglobal.net</a>
Tom LaCross	<a href="mailto:tlacross@hrc-engr.com">tlacross@hrc-engr.com</a>
Ed Ryder	<a href="mailto:eryder@ddp-law.com">eryder@ddp-law.com</a>
Tom Sullivan	<a href="mailto:sullytm@comcast.net">sullytm@comcast.net</a>
Fr. Tom	<a href="mailto:tfs@standrewchurch.org">tfs@standrewchurch.org</a>

**Other members:**

Mark Baker	<a href="mailto:markb@standrewchurch.org">markb@standrewchurch.org</a>
Scott Doyle	<a href="mailto:msuisone@comcast.net">msuisone@comcast.net</a> / <a href="mailto:scott.doyle@huntington.com">scott.doyle@huntington.com</a>
Mike Marshall	<a href="mailto:projectmarshall@me.com">projectmarshall@me.com</a>
Jim Rousseau	<a href="mailto:JRRockinR@aol.com">JRRockinR@aol.com</a>

**1. Minutes of the Meeting of April 13, 2010**

- a. Minutes were approved as written and distributed

**2. Report on Parish Assembly**

- a. Photos needed

**3. Business Report – Parish Budget**

- a. The offertory is still 92.88% of budget, however overall income is 99.92% of projected budget chiefly due to the Christmas collection actual higher than the forecast. If the offertory remains at 92%, we will be under budget by the end of our fiscal year, June 30, 2010. All of the commissions have remained below their budgeted expense items.
- b. Gary Greve is helping Mark with the Budget. Thank you Gary.
- c. Art commented that Christian Education is forecasting 15% less spending.
- d. Overall budget is forecasted at 15% lower than this year. Page 2 of 8 contains a summary.
- e. All capital expenditures are coming from savings for next year's budget.
- f. Deficit of \$91,000 for next year, but could make up if the collection increased by just 73 cents additional from each parishioner based on 2,400 parishioners, totaling \$1,749 per Sunday. This should be put in the bulletin as a point of information for parishioners.
- g. Commission members support the Budget approach taken.

**4. Facilities Update -- Tom LaCross**

- a. The school evaluation is beginning.

## 5. Proposal on "Market Fair/Holiday Market" -- Art Haman

- a. Stewardship Commission Policy Statement for the Holiday Market. Art drafted policy; Sarah offered some verbiage changes.
- b. The suggestion was made that the market be opened to a larger market of buyers through advertisement in the Rochester Post, etc. Goal is to increase the number of buyers, not necessarily to expand the vendor pool.
- c. Art will continue dialogue. The goal is key stakeholders to be comfortable with the concept of modifying the Holiday Market

## 6. Proposal on Recycling -- Shirley Gofrank

- a. Shirley e-mailed the proposal, which indicates 35 cents per pound fee for recycling. The concept is to show that the Stewardship Commission is concerned about recycling, being good environmental stewards and to encourage parishioners to recycle.
- b. Discussion on Stewardship Commission's role. Suggestion that we post bulletin articles to raise awareness and provide information. Shirley will continue to pursue.
- c. Reminder -- Add to September Agenda.

## 7. Communication Report -- Tom Sullivan

- a. **Sign up for the fall assembly.**
- b. Add Mike Marshall to mailing list. Mike will be Communications rep beginning in September.
- c. Art asked all members to provide articles or any other material that is appropriate for our page since it has been missing from the bulletin for the last several months. Mark is only working part time and needs our help.

## 8. Election of Officers for 2010-2011

**Art will continue as Chair.**  
**Tom LaCross will become Vice Chair.**  
**Sarah will continue as Secretary, with Shirley as back-up.**  
**Michael and Gerry will continue as Parish Council representatives.**

## 9. Archdiocese of Detroit Stewardship Program

- a. Fr. Tom stated that St. Jane de Chantal Parish has hired a consultant for the Archdiocese of Detroit Stewardship campaign. Targets have not yet been established yet (80/20? 60/40? TBD). Campaign is an attempt to get Archdiocese on its feet financially. Incentive increases as parish gain more. Campaign will first be presented to parishes that are carrying debt.
- b. A Diocesan fund raiser is under consideration. Of 280 parishes, 40 have already been clustered. Holy Family Regional School is one of the most solid schools, but enrollment is down for the first time in the school's history.
- c. Sr. Rebecca and Art attended the meeting at St. Clement. The Archdiocese is \$83M in debt. 25 years from now it will still be \$30M in debt if a campaign isn't successful. A consultant has been hired for this stewardship campaign.
- d. Pray!
- e. A meeting is scheduled in Woodhaven on Wednesday, May 26. Pat, Mark and Shirley plan to attend.

## 10. Other Business

There being no other business to discuss, the meeting was adjourned at 9:12 p.m.

**Next Stewardship Commission meeting is September 14, at 7:30 p.m. Happy Summer!!!**

Respectfully submitted,

Sarah Elliott  
Stewardship Commission Member

\* Study suggestions included:

- A book study of Introduction to the Devout Life by St. Francis de Sales (1567-1622) "Attempts to help Christians discern what it means to be a child of God in a secular world. We can glorify God in a secular world, and be a testimony to the world of God's abounding grace and love."
- Study of the Catholic Faith, perhaps Catholicism for Dummies type of format, or a Theology on Tap monthly educational segment by Fr. Tom, Deacon Marc, Sr. Rebecca, whereby the Commissions Gathering presents an opportunity for learning more and enriching our understanding of our Catholic Faith, traditions and teachings.
  - Using information from the Archdiocese of Detroit website as a source of teaching.

Christian Service Commission  
Minutes for May, 11<sup>th</sup>, 2010 Meeting

Members Present: Ron Anderson, Paula Bedsloe, Dianne Bubnar, Mary Coyle, Kathy Diewald, Alyson Denyer, Valerie Fourier, Ceil Mrock, Cell Roccas, Joe Soncrant, Nicole & Lorraine Roser

Valerie opened the meeting and invited Nicole and Lorraine to speak to us about the blood Drive. Nicole explained that the blood drive was scheduled for June 21<sup>st</sup> from 2 to 8 p.m. She asked for volunteers. She hopes to sign up 91 people to donate blood. Nicole circulated a sign up sheet for check in and canteen volunteers. There was a discussion about serving a lunch. It was decided that we could budget for it. Ceil offered to take care of the lunch. Lorraine shared some of the materials that they developed for publicity .

Valerie asked for corrections to the minutes. The minutes were approved as presented.

Reports-

Tithing -Mary reviewed the recipients for April Tithing. The report is at the end of the minutes.

Parish Council & Vicariate Representatives -Kathy reported that the Education Commission expressed concern that they might not have enough people to serve as table facilitators and it was explained that the facilitators will be drawn from a larger group and not only the Commission highlighted at each event. Parish Life has scheduled a Bereavement Prayer Program for June 9<sup>th</sup>. Dr. Gilbert will make a presentation. Stewardship Commission reported that the donations are 92 % of the budgeted amount. The heating systems need repair .Worship Commission reported that Centering Prayer had a good response. Mark has been working on the budgets. They are looking for two chairs for 100 Anniversary Celebrations. Valerie gave a review of the meeting that took place explaining the tour to the Holy Land. It was a good presentation and gave a good idea of what to expect. Dianne shared that Ray Christensen gave a comprehensive report on Holy Family School and she intends to make copies of the report to share with us.

Christian Service Coordinator -Joe announced that the Christian Service Association is sponsoring a field trip to St. Clement Parish in Romeo on June 9<sup>th</sup>. The program will go from 10:00 a.m. to 2:00 p.m. and will cover several outreach programs in the area. Let

Joe know if you would like to attend. Catholic Caucus has a meeting Monday, May 17<sup>th</sup> and Oscar Chacon will be the featured speaker and the subject will be Immigration. This meeting will be at Our Lady of Fatima Church in Oak Park. The program starts at 9:00 a.m.

Review Veterans Letter Writing -The day had a slow start due to the lack of an announcement at the 9 :00 a.m. Mass, but later on there was a need to set up more tables. Joe reminded the group that for each program a form must be obtained from Betty on which the request for set up is listed. About 75 participated. Ron took the letters to Terry. Joe also took a large quantity of letters from children.

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April Care and Share -Ron said the V A Hospital folks were overwhelmed by the amount that was delivered -a half van full. Ron learned of a desperate need for greeting cards for service men to send to loved ones. We discussed this as being a focus for July Care and Share.

June Care and Share -We will collect items for the Food Pantry .

Habitat for Humanity -Our date for providing lunch is June 26th. We will meet at 9:30 a.m. since we have to set up the grills for serving the hot dogs. Dianne distributed the sign up sheet.

Next Meetin,\ -We will gather for a pot luck supper at the home of Ceil and Bill Roccas on August 24 at 6:00 p.m. We will discuss Assembly and plan for next year The meeting closed with a prayer by Joe. Respectfully submitted, Mary Coyle

#### Christian Service Commission .April2010 Tithing Report

Inside USA \$ 12,956.00

St. Vincent de Paul Conference 2,500.00 Neighborhood House 2,500.00 Habitat for Humanity 1,000.00 Catholic Indian Mission 451.00 Cursillo Center of Detroit 500.00 Forgotten Harvest 500.00 Manna Meals 500.00 Mercy Cranbrook Hospice Care 500.00 Neighborhood House Clothes Closet 500.00 OPC Meals on Wheels 500.00 P.A. T.H. ( Pontiac Area Transitional Housing) 500.00 S.C.A.M.P. -Rochester 500.00 Salvation Army ( Southfield) -greatest need 500.00 Simon HoUse ( AIDS) 500.00 Sr. Francesca Thompson Program 500.00 St. Clement/ St. Theresa Parish Food Program 500.00 St. John's Deaf Center 500.00

Outside USA \$5,317.00

CRS: Greatest Need 1,317.00 Society of St. James S.A. Missions 1,000.00 CRS: China Earthquake 1,000.00 Sisters of St. Francis, New Guinea 1,000.00 Volunteer Mission Movement 1,000.00

**ST. ANDREW PARISH PASTORAL COUNCIL  
MINUTES OF MEETING  
APRIL 27, 2010**

Present: Father Tom Slowinski, Dianne Bubnar, Gregg Christensen, Kathy Diewald, Rick Fournier, Deacon Marc Gemellaro, Michael Kasmicki, Betsy Koerber, Gerry Kraft, Juanita Mallmann, Kathy Shultz, Kit Wojcik

Absent: Janet Imarino, Brian Sangeorzan

Guest: Art Haman

**I. Opening Prayer:**

The Opening Prayer was offered by Dianne Bubnar

**II. Reflection: Caritas in Veritate – Chapter Six – The Development of People and Technology**

During discussion it was noted that technology has made life easier in many ways but it has its challenges. Technology is for the common good but we must see that it is a good tool – it needs to be used wisely.

Youth communicates through technology; instant messaging, etc. Used wisely technology can bring families together and give us the opportunity to connect with multiple groups of people.

Father Tom commented that contact through technology is not the same as being present. Rick stated there is a lot of good through technology; however, he is very concerned about the future technology and where it is going.

**III. Approval of the Minutes of March 30, 2010 Meeting**

The minutes were approved with one recommendation.

**IV. Report Highlights:**

**Christian Service Commission**

**Dianne Bubnar, Kathy Diewald**

- The Easter Basket Program was a great success; 200 plants were delivered.
- A Blood Drive is scheduled for June 21<sup>st</sup>. This is being coordinated by a student; appointments are recommended.
- There will be a letter writing to veterans event on May 2<sup>nd</sup> from 9:00 a.m. to 2:00 p.m. in the Activities Building. A soldier who had been wounded will make a presentation regarding the value of these letters. People are dropping off letters to veterans in the box which has been placed in the Narthex of the church. We have increased the number of people involved in the letter writing campaign. The Holy Family School art teacher has been working with the third grade students to write letters and send pictures. John Modetz has been a great help in getting the letters to the veterans.
- Care and Share for May is for items to be donated to the Veteran's Hospital.
- Our participation in Habitat for Humanity is scheduled for June 26<sup>th</sup>. We will provide lunch; donations of cookies will be requested for this event.

**Education Commission**

**Gregg Christensen**



The majority of the meeting was dominated by plans for the Parish Assembly. We will reach out to the commission for volunteers to staff the tables.

**Parish Life Commission**

**Kathy Shultz**

- Bereavement Ministry is planning an Evening of Reflection and Support for grieving families on June 9<sup>th</sup>. Pat Metz will provide spiritual reflection; Marilyn Gilbert, Ph.D. will offer a presentation on Grief and Transition. All members of the community suffering the loss of a loved one will be invited.
- Elderly and Homebound Ministry delivered Easter flowers from the Church to the homebound. This ministry is still look for more people to support.
- Newcomer registration was scheduled April 11<sup>th</sup> – six new families registered.
- The mentoring program is on-going – meetings are scheduled April 22, May 13<sup>th</sup> and May 27<sup>th</sup>.
- Daughters of Isabella spent Lenten season assisting the Knights of Columbus with the Fish Fry events which were very successful.
- The budget was discussed and questions clarified.

**Stewardship Commission**

**Gerry Kraft, Michael Kasmicki**

- The Offertory collection is still at 92.8% but overall income is at 99.92% of projected budget thanks to the Christmas collection. However, if the Offertory remains at 92%, we will be under budget by the end of the fiscal year, June 30<sup>th</sup>. All of the commissions are below budgeted expense items.
- The boiler at Holy Family Regional School (North Campus) is 50 years old and must be replaced. Cost is estimated at between \$150,000 - \$200,000. A proposal was presented from EAM Engineers for a fee of \$7,000 to do a study of existing conditions and make recommendations.
- Discussion was held regarding vendors who were interested offering their services/products to the parish. It was suggested that a single event for all vendors be held in Advent or perhaps two events, one in Advent and one during Lent. We do not want to set a precedent by allowing different groups to appear every week. Juanita inquired about the criteria of who is to be included. It was noted that we would have to be cautious – it must be done correctly. The mechanics would have to be worked out. Father Tom suggested an outline of criteria be developed.

**Worship Commission**

**Juanita Mallmann**

- Divine Mercy Portrait was discussed. More than 125 people attended Divine Mercy Sunday.
- Centering Prayer Workshop was held April 10<sup>th</sup> – 32 people attended. Six sequential 1 ½ hour Saturday sessions will be held.
- Pentecost decorations will be the same as last year. Sixteen people will read the petitions in various languages.
- Sister Rebecca ordered Short Liturgy of the Hours for those occasions that a priest is not available. Sister Rebecca will lead the training sessions.
- The Lenten Mission and Lenten Services were reviewed.
- Discussion was held regarding whether Quiet Prayer should be dissolved.

**Staff**

**Father Tom**

- First Eucharist will be celebrated on Saturday May 1<sup>st</sup> and Saturday, May 8<sup>th</sup>.
- Mark Baker is coming in to the office on a restricted schedule. His recovery has been very challenging.
- The budget is not yet available for approval. Gary Greve is helping Mark with the budget.

**Chairman**

**Rick Fournier**

The Parish Manual is ready for publication with the exception of the Worship Commission. The following was noted:

Worship Commission Co-Chairs – Fran Lavery, Leah Smarsch  
Education Commission, Gregg Christensen, Chairman; Brian Sangeorzan, Co-Chair  
Vicariate: Kit Wojcik, Dianne Bubnar

**V.**

**Focus Item: Holy Family Regional School**

**Gregg Christensen**

Gregg joined the Holy Family School Board 6 ½ years ago; his term of office is up in June. Father Tom is the School Pastor; the School board acts as an Advisory Board. Father Tom will appoint a new representative in September.

Gregg presented an Overview of Holy Family Regional School as of April 2010. The school will celebrate its 30<sup>th</sup> anniversary in 2011.

- 1,130 students attend (673 from St. Andrew parish)
- 468 students at the North Campus
- 662 students at the South Campus
- 697 Families
- 103 Faculty and Staff

The Iowa Test Score Results were excellent – always first or second in the Archdiocese schools.

Gregg presented the Full Year Financial Projections – 2009-2010. St. Andrew Parish owns the North Campus facility; the school owns the South Campus.

All families with children attending the school are required to support the school financially and with their time and talent.

Gregg discussed Strategic Planning:

- Academic Excellence
- Capital Improvements
- We do not have a latch-key program
- The portable classrooms are used for art and music.

On behalf of the school, Gregg thanked St. Andrew Parish for their support.

**VI. Action Items:**

**A. St. Andrew Parish 100<sup>th</sup> Anniversary**

- Father Tom recommended we need a chairperson for this event as well as co-chairs for individual events. The chairperson needs to be someone who has a good feel for the parish. Father Tom asked for suggestions for candidates for these positions. We need to identify two or three people to establish a committee.
- Kathy Shultz stated that St. Andrew has been an important part of the Rochester community for 100 years and, whatever we do for the anniversary; we should include the entire community with us.
- A lady has contacted Father Tom and offered to author a history of St. Andrew Parish.
- The 100<sup>th</sup> Anniversary events should be multiple – a good combination so that everyone can participate.
- The parish first Mass was celebrated in 1912; St. Andrew became an official parish in 1914.
- Juanita suggested we publicize the events on the parish e-mail.

**B. Parish Mission Review; Holy Weeks Review**

Review was held on April 22<sup>nd</sup> for Holy Week; this will benefit us for next year.  
The Parish Mission Review will take place on May 4<sup>th</sup>.

**C. Parish Assembly**

- Information will be on the website. If there are any changes, please give them to Rick Fournier.
- Jim Kiefer would like to have ten people at each table at the Assembly sessions. One person would be appointed to facilitate and one person to record comments/suggestions.
- People will be registered for Assembly sessions on the website in advance. Those individuals who have suggestions/recommendations will need to advise their name, address and e-mail address so we can clarify suggestions.
- We need to start promotion for the Assembly now and pick it up strong in August.

Respectfully submitted:  
Betsy Koerber